

COLLEGE OF FISHERIES, KISHANGANJ
(BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA)

Sub: Technical writing and communications skills (0+1)

Course Code: PGS 502

Lecture Plan

Practical			
S. No.	Topics	No. of lecture	Assigned Faculty
1.	Various forms of scientific writings- theses, technical papers, reviews, manuals, etc.	01	Dr. Narendra Kumar Verma
2.	Various parts of thesis and research communications (title page, authorship contents page, preface, introduction, review of literature, material and methods, experimental results and discussion)	02	Dr. Narendra Kumar Verma
3.	Writing of abstracts, summaries, précis, citations, etc.; Commonly used abbreviations in the theses and research communications	02	Dr. Narendra Kumar Verma
4.	Illustrations, photographs and drawings with suitable captions; pagination, numbering of tables and illustrations.	01	Dr. Narendra Kumar Verma
5.	Writing of numbers and dates in scientific write-ups; Editing and proof-reading; Writing of a review article;	02	Dr. Narendra Kumar Verma
6.	Communication Skills - Grammar (Tenses, parts of speech, clauses, punctuation marks)	02	Dr. Narendra Kumar Verma
7.	Error analysis (Common Errors), Concord, Collocation, Phonetic Symbols and Transcription	01	Dr. Narendra Kumar Verma
8.	Accentual pattern and weak forms in connected speech	01	Dr. Narendra Kumar Verma
9.	Participation in group discussion	02	Dr. Narendra Kumar Verma
10.	Facing an interview	01	Dr. Narendra Kumar Verma
11.	Presentation of scientific papers	01	Dr. Narendra Kumar Verma
12.	Total	16	

Signature of Course Instructor
Department of Fisheries Extension
College of Fisheries, Kishanganj