

COLLEGE OF FISHERIES, KISHANGANJ
(BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA)

Sub: Communication Skills and Personality Development Course Code: FEES-112 (0+1)
Lecture Plan

Theory			
Sl. No.	Topics	No. of lecture	Assigned Faculty
1.	Structural and functional grammar;	03	Dr. Narendra Kumar Verma
2.	Meaning and process of communication	02	Dr. Narendra Kumar Verma
3.	Verbal and non verbal communication; listening and note taking, writing skills, oral presentation skills	02	Dr. Narendra Kumar Verma
4.	Field diary and lab record; indexing, footnote and bibliographic procedures.	01	Dr. Narendra Kumar Verma
5.	Reading and comprehension of general and technical articles, Précis writing, summarizing, abstracting;	01	Dr. Narendra Kumar Verma
6.	Case: subjective case, possessive case; objective case;	02	Dr. Narendra Kumar Verma
7.	Individual and group presentations,	01	Dr. Narendra Kumar Verma
8.	Impromptu presentation, public speaking;	02	Dr. Narendra Kumar Verma
9.	Group discussion.	01	Dr. Narendra Kumar Verma
10.	Organizing seminars and conferences.	01	Dr. Narendra Kumar Verma
Total		16	

Signature of Course Instructor
Department of Fisheries Extension
College of Fisheries, Kishanganj